

COACHING DIVISION (BACPC)

EXECUTIVE SPECIALIST - ROLE DESCRIPTION

BACPC Mission

Promoting ethical, effective and professional coaching that enhances the well being and potential of individuals and organisations.

Role Purpose

To bring specific skills and experience to the BACP Coaching Executive to support and advise them on areas of strategy, policy, process or professional coaching practice.

Accountability

The Executive Specialist is accountable to the Chair of the Division.

Method of Appointment

Executive Specialists will be appointed by the BACPC Core Executive and BACP Chief Executive, and co-opted to serve the Executive for the duration of the project (s), subject to a maximum period of eight years in any BACPC Executive role.

Key Relationships

BACPC Chair and Deputy Chair; other BACPC Executive Specialists; Link Leads; BACP staff as relevant to their project or area of expertise; Executives from other BACP Divisions.

Key Responsibilities

- To contribute to the ongoing development of coaching knowledge within BACPC.
- To lead and deliver specialist projects as invited by the BACPC Executive, collaborating with BACP staff and Link Leads on specialist projects.
- To provide BACPC Chair with monthly reports on activities and their outcomes, including writing updates when appropriate for the website and/or journal.
- To make contacts, network and liaise with members of other BACP Divisions where relevant to the project, to share knowledge and ideas, and create an inclusive, collaborative culture.
- To promote the values of BACP Coaching and ensure all dealings with members and stakeholders reflect these values.
- To attend BACPC Executive meetings when invited by the Chair or Deputy Chair.
- To represent BACP Coaching internally and externally in a professional manner consistent with the BACP Ethical Framework, acting in the best interests of BACP at all times.