# BACP Course Accreditation Scheme

## Team Member Profile

#### Please submit profile information for each course team member.

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Specific information is needed by the assessment team to assess course delivery and staffing.

**Please use this template or substitute CVs which show the same information**

The information provided must be accurate and up to date.

It is a course’s responsibility to comply with the Information Commissioner's Office *(*ICO*)* requirements when using personal data for reporting purposes [www.ico.org.uk](http://www.ico.org.uk)

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| **Name** |  |
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| **Job title** |  |

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| **Course role and responsibilities**  Please state when you joined the course and include a brief description of you teaching and/or other responsibilities on it. |
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| **Personal profile**  With reference to your role on the course, please give a brief description of your personal qualities, experiences and strengths  (2-3 short sentences.) |
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| **Professional memberships and registrations (please include BACP membership/equivalent and accredited status/equivalent)** | | | |
| Professional body | Member number | Member grade or status  (e.g. registered, accredited member) | Comments |
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Membership/registration numbers will be checked with the corresponding professional bodies

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| **Relevant employment and work experience**  Most recent date first, to include placements and voluntary work experience. | | | |
| Start date | End date | Job title | Employer |
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| **Relevant qualifications, education and training**  Last school or college first, most recent date first, to include any relevant training within the workplace or placements. | | | |
| Start date | End date | Institution | Awards |
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| **Professional activity**  Recent CPD, publications, keynotes, research interests |
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| **Other interests and activities** (optional) |
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| **Confirmation**  That the information submitted here is complete, accurate and up-to-date. | | |
| Print name | Signed | Date |
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