

Audit Annual Report 2014-2015

94% of selected Registrants passed the audit

The Register has been randomly selecting Registrants for audit since November 2013. 316 people were randomly selected for audit between April 2014 and March 2015. Selected Registrants were asked to submit their records from the previous year including their CPD record, Supervision record, contact details of their supervisor, and proof of indemnity insurance cover.

Passed after first attempt



Passed after second attempt



Passed after third attempt



Passed the audit process



Removed for not meeting standards of the Register



Lapsed, cancelled or deferred



CPD analysis

- Registrants maintained and developed their CPD through various means such as **attending workshops and lectures, reading Therapy Today, and carrying out self-care activities.**
- Some themes proved popular as areas of development including **working with young people, working with difference, learning a new theory and working with trauma**
- Registrants gave examples of CPD they completed over the time period being audited, varying in number between two and fourteen.
- Some of the examples of CPD themes given were found to be significantly related to particular activities. **Training proved to be significantly related to many CPD themes, as did reading and attending workshops.**

Supervision analysis

- Registrants used a variety of formats and modes of delivery to meet the requirements for supervision.

Registrants who had individual supervision only



Registrants who had group supervision only



Registrants who had individual and group supervision



- Other Registrants (17%) had peer supervision or a combination of individual, group or peer supervision.
- **Many of the Registrants selected for audit had over 90 minutes of supervision per month.**



This included Accredited and Non-Accredited Registrants.

Removal of Registration

- **Four registrants were removed from the Register** between April 2014 and April 2015.
- Reasons for this was because the Registrant had either retired and no longer met the standards, not met the CPD requirements, did not have adequate indemnity insurance cover, or did not adhere to the requirement of submitting information for audit upon request.
- None of these decisions were appealed.
- **13 Registrants either lapsed or cancelled their membership** after being selected for audit.

Assessor feedback

- The Register Team commented on the **extremely high quality of the audit submissions and the commitment to both CPD and Supervision demonstrated by Registrants throughout.**

- This is reflected in the high pass rate of 94% and the additional positive comments that the team requested to be passed on to the Registrant in addition to the text of the standard pass letter.
- The Assessors were asked for some general feedback based on the audit submissions they assessed. Below are some key points that future auditees may wish to consider.
 - ✓ Give as much detail as possible about how you have planned, reflected, acted and evaluated upon each example of CPD you give
 - ✓ Supply records from the previous year. This includes providing proof of indemnity insurance cover from the previous year
 - ✓ Supply the information in an appropriate format. Registrants should use the CPD template provided on the Register website
 - ✗ Don't include confidential information about clients. Please ensure any confidential information is anonymised.
 - ✗ Don't leave boxes empty in the CPD and Supervision templates. If any information is missing we will contact you for verification and this may increase the time you wait to receive your decision letter
 - ✗ Supply records for the next 12 months. The audit is retrospective, covering the last 12 months.



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