

BACP Public Protection Committee Meeting
Tuesday 3rd December 2024
MS Teams at 11:00hrs

Report Information

Meeting Date	Tuesday 3 rd December 2024
Venue	Teams
Confidential/Non-Confidential	Confidential
Author/Presenter	Clair Parfrey, Governance officer

Purpose of the Report

To obtain approval	✓	To canvas opinion	
For information/ to note	✓	Regulatory requirement	
To provide advice		To highlight any emerging risks	

Summary of Report

Minutes from the BACP Public Protection Committee Meeting held on 3rd December 2024.

Recommendations
The PPC Committee
are invited to:

- To support and approve of the recommendation to the Board to decline the organisational membership application received.
- Review the progress on the EF review project and give feedback on proposals for the structure of the revised Ethical Framework
- Consider and endorse the development and oversight processes and procedures involved in the development of the BACP Progression Training Course Accreditation and Approved Qualification schemes for SCoPED integration, and to recommend their approval to the Board.

BACP Public Protection Committee Meeting

Committee Members Present	Ciaran Doyle	CD	Committee Member
	Leon White	LW	Committee Member (Acting Chair)
	Philip Matthews	PM	Committee Member
BACP Staff Present	Dr Lisa Morrison Coulthard	DPSPR	Director of Professional Standards, Policy and Research
	Emma Hayes	EH	Registrar
	Dr Phil James	CEO	Chief Executive Officer
	Clair Parfrey	CP	Governance Officer
	Caroline Jesper	CJ	Head of Professional Standards
	Susan Dale	SD	Ethics Lead

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Apologies	Dr Paul Taylor	PT	Committee Member

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Meeting Chair: Leon White	
Item No	General business
1.0	Preliminary matters
1.1	<p>Welcome, introductions, apologies and quoracy</p> <p>The Chair welcomed all in attendance.</p> <p>Apologies were noted from Paul Taylor. The meeting was noted as quorate.</p> <p>The Chair and committee thanked him for his support.</p>
1.2	<p>Declarations of interest</p> <p>There were no declarations of interest.</p>
2	
2.1	<p>Rejection of organisational membership application</p> <p>The DPSPR spoke to her paper which seeks PPC support and approval of the recommendation to the Board to decline the organisational membership application received under section 12.3 of the Articles of Association.</p> <p>The paper sets out the full history of the current situation, details specific concerns and includes legal advice.</p> <p>In light of the matters identified within section 1 and the legal advice set out in section 2, it is considered that approving the Applicant's application poses a risk to:</p> <ul style="list-style-type: none"> • the standards for membership of BACP; and / or • the standards of the profession; and / or • public confidence; and / or • protection of the public. <p>The committee discussed whether the organisation had any other relevant international accreditations. No evidence could be found to respond to this.</p>

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	<p>It was confirmed that written legal advice has been received on this matter and that colleagues from the Registrar and Professional standards teams have been involved in this discussion previously.</p> <p>The committee thanked the DPSPR for bringing this to their attention.</p> <p>Decision:</p> <p>The committee unanimously agreed to support the recommendation declining the organisational membership application received under section 12.3 of the Articles of Association and approved its submission to the Board.</p>
2.2	<p>SCoPEd - progression training course requirements</p> <p>The Head of Professional Standards spoke to the paper which provides a summary of the development and oversight processes and procedures involved in the development of the new BACP Progression Training Course Accreditation and Approved Qualification schemes due to launch in Spring 2025. Several appendices were also provided.</p> <p>The report included:</p> <ul style="list-style-type: none"> • a summary of the development and oversight processes and procedures involved in the development of the new, BACP Progression Training Course Accreditation and Approved Qualification schemes. • an outline of how the progression training schemes will support members in their developmental journey towards Individual accreditation (SCoPEd column B) and Senior accreditation (SCoPEd column C). • the draft criteria for the new BACP Progression Training Course Accreditation and Approved Qualification schemes due to go to the Board for approval in January 2025. <p>The committee were asked to scrutinise the robustness of the processes and procedures employed to develop, oversee and scrutinise BACP's new Accredited Progression Training Course and Approved Qualification schemes due to launch between April-June 2025.</p> <p>The committee asked whether there were any obstacles preventing the paper going to Board in January 2025, it was confirmed that there were not.</p> <p>Discussions were held around equality issues and it was noted that there has been a study into the impact of SCoPEd.</p>

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The process set out in the paper is mindful of the different learning needs of members.

An EDI review is being undertaken on the course accreditation scheme and will be considered in the accreditation training.

The committee commented that it is a very rigorous, clear process and were impressed with the breadth of options provided.

Decision:

The committee unanimously agreed to recommend to the Board of Governors that BACP's Accredited Progression Training Course and Approved Qualification schemes be approved.

2.3

Ethical Framework Review

The Ethics Lead spoke to her paper on the Ethical Framework. The paper gives an outline of progress of the Ethical Framework review and specifically the proposed structure for the updated Framework.

The framework is designed to provide support to members in practice and ensure that they are equipped to cope with issues such as international working and AI.

The paper gives a comprehensive update on 2 areas of the review:

- Current Position on Phase 2 (Consultation and Analysis)
- Current Position on Phase 3 (Create and Publication)

The committee discussed how learning will be mapped and assist the professional conduct team.

It was noted that its is proposed that the new Framework will comprise 3 sections:

- Core responsibilities
- Ethical principles
- Ethics in Relationships

A draft of the revised Ethical Framework is intended to be presented to the Board in June 2025 prior to its release for consolation with the membership.

The paper included a Risk Analysis - identifying 30 risks currently monitored as part of the project. The risks surrounding AI will be analysed by a specialist external consultant. It was

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suggested that these should be linked to the corporate risk register and specific risks reported to FRAPP. The incorporation of AI and international work was reassuring to see.

The committee discussed how new learning on ethics would be best incorporated into training for existing members. An E-learning module is currently being developed.

BACP will ensure that this is a requirement of all accredited training, and that it is standard practice across all relevant organisations, providing a unified approach with SCoPEd partners.

It was noted that a legal review noted correlations with other organisations. The supplementary resources and clear distinct voice that BACP offers ensures that we stand out.

The CEO commented that BACP exists for both members and the public, this framework seeks to support both.

Further updates will be presented to the next PPC committee meeting in February 2025.

Action:
The EFR risk register to be linked to the corporate risk register and presented to FRAPP

4. Any other Business

4.1

Committee members raised concerns around the recent resignations of 3 Board members. The CEO responded that each had their own individual reasons but that the Board was struggling with dynamics and responsibilities. They are taking this time to reset expectations and to identify recruitment needs.

There are currently 5 members who are awaiting interview in the new year for the PP Committee. The Governance team will be in touch to ask for an interview panel member from the committee.

It was noted that this would be Phillip Matthews last meeting as his tenure expires in December 2024. The Chair, CEO and committee thanked him for his support.

Next meeting: 13th February 2025 at 10:30am
Meeting closed at 12:30

Actions

Agenda Item	Description
2.3	The EFR risk register to be linked to the corporate risk register and presented to FRAPP

Decisions	
Agenda Item	Description
2.1	The committee unanimously agreed to support the recommendation declining the organisational membership application received under section 12.3 of the Articles of Association and approved its submission to the Board.
2.2	The committee unanimously agreed to recommend to the Board of Governors that BACP's Accredited Progression Training Course and Approved Qualification schemes be approved.