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| --- |
| **Student placement booking form** |
| Please complete all sections of the form and return to jobs@bacp.co.uk |
|  |  |  |  |  |
| **Company details(for internal use only)** |
|  |  |  |  |  |
| **Company Name** |   |   |
|  |  |  |  |  |
| **Contact name** |   |   | **Telephone** |   |
|  |  |  |  |  |
| **Email address** |  |  | **Charity Number** |  |
|  |  |  |  |  |
| **Company address** |   |
|   |
|   |
|  |  |  |  |  |
| **Placement details(as they are to appear online)**  |
|  |  |  |  |  |
| **Placement title** |   |
|  |  |  |  |  |
| **General description of the placement (max. 400 words)** ***Please attach your company logo when you return this form*** |  |
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| **How to apply:**  |   |
|
|  |  |  |  |  |
| **Postcode location** |   |  | **Expenses paid?** | Yes/No |
|  |  |  |  |  |
| **Supervision provided?** |  Yes/No *(give details as required)* |
| **Theoretical approach?** |  |
|  |  |  |  |  |
| **Hours of work** |   |
|  |  |  |  |  |
| **Closing date** |   |
|   |  |  |  |  |
| **Advert and payment details (for internal use only)** |
|  |  |  |  |  |
| **Online start date** |   |  | **Online end date** |  |
|  |  |  |  |  |
| **Advert (exc. VAT)** | 1 month [ ]  2 months [ ]  3 months [ ]   |
|  |  |  |  |  |
| **Payment type** | Credit/Debit Card [ ]  |  | On Account (Invoice) [ ]   |
|  |  |  |  |  |
| **Finance Contact** |  |  | **Email/Tel:** |  |